

Microsoft Viva Suite

Quick Deploy

Accelerate your Employee Experience

Viva Suite Quick Deploy delivers the Viva suite via effective adoption practices and materials, and enables key stakeholders within your organisation to drive Viva forward.

Developed by Core from more than 31-years experience in delivering Microsoft solutions to organisations across the UK, Viva Suite Quick Deploy will provide everything your business needs to get started with Viva, and more importantly, the plan and vision to drive it forward.

Deliverables



Viva Insights

- Activate manager and leadership Insights within Microsoft Teams App
- Assist with configuring internal privacy sign off
- Complete setup tasks for Insights, including base Organisational Data, and assignment of user roles
- Complete admin tasks for manager and leader insights
- Activate Insights app for licensed users
- Provide support for quick start adoption and change management planning
- Assist with the development of two use cases to drive the initial wave of adoption within the organisation.
- Deliver associated change management assets to enable successful deployment
- Create and deliver project management documentation



Viva Topics

- Enable Viva Topics so that suggested and curated cards are surfaced to licensed users
- Initial Viva Topics setup from within the M365 admin portals, including:
 - *The creation of the Topic Centre*
 - *Identifying and adding quick start SharePoint sites*
 - *Assigning Topics roles view, edit, or manage to identified users*
- Define the quick start process for working with Topics
- Deliver the adoption and change management planning services
- Assist with the development of two target scenarios (such as role on boarding) to drive adoption within the organisation
- Create and deliver project management documentation



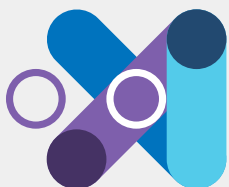
Viva Learning

- Provision the Viva Learning app in Microsoft Teams
- Surface content from organisation data
- Activate licensed features
- Assign the Knowledge Admin role to identified users
- Configure the supported learning sources the organisation is subscribed to
- Where native integration is possible, add the organisation's LMS platform to Viva Learning
- Create the Learning app content repository in SharePoint
- Identify up to ten cross-site learning folders to provision the App Content repository
- Assist with surfacing admin featured learning content aligned to a business outcome
- Assist with quick start adoption and change management planning services
- Create and deliver project management documentation

Viva Suite Quick Deploy outcomes

- Base deployment and adoption of the Viva suite throughout your organisation
- Formulate executive stakeholder communications for each element of the Viva suite
- Derive the user value messaging for each licensed Viva pillar
- Create champions network for coaching and reinforcement
- Enable a feedback loop for users and ensure your business is equipped to identify gaps and areas of resistance











Adoption activity

The adoption activity will kick off with a two-day adoption workshop, followed by Core delivering training materials customised for your business, and then we'll train your team to ensure a high-standard of post-deployment activities to drive your platform forward.



Adoption Workshop

-  **ADKAR overview and planning**
-  **Viva Suite adoption best practices**
-  **Use case review - Viva Suite value messaging**
-  **Training scenarios**
-  **Review Champion network**
-  **Establish communication and feedback processes**



Training Materials

-  **Viva Insights**
 - Personal/Manager user guides for HR analysts
 - Admin/Analytics specialist guides
-  **Viva Topics**
 - User / admin guides for Knowledge Management teams
-  **Viva Learning**
 - User / admin guides for Learning & Development teams



Bespoke Training

We take the time to carefully train the right stakeholders in your business, using the bespoke training materials we create for you. This ensures that your business function leaders, such as HR, Knowledge Management, and L&D Management drive Viva forward.

Our train the trainer approach helps to maintain momentum, following the initial deployment stage.

Why Core?

As a Microsoft Solutions Partner with more than three decades of experience delivering Microsoft solutions, we understand how to unleash potential and unlock value for our customers who have invested in Microsoft technology. We help improve the transition from E3 to E5 licensing, enabling enhanced security and mobility capabilities for our customers, without the need for third-party solutions.

 Microsoft
Solutions Partner
Infrastructure
Azure

 Microsoft
Solutions Partner
Data & AI
Azure

 Microsoft
Solutions Partner
Modern Work

Specialist
Adoption and Change Management
Teamwork Deployment
Modernize Endpoints

 Microsoft
Solutions Partner
Digital & App Innovation
Azure

 Microsoft
Solutions Partner
Security

Next steps

The Viva Suite Quick Deploy will deploy Viva Suite throughout your organisation, provide bespoke training materials, and custom training sessions for your key stakeholders.

Click here to get started with Microsoft Viva Suite Quick Deploy.

[Get started now](#)